

Genesis Daycare

Payments

Daycare payments are due as they appear on the invoice that you will receive monthly by e-mail . You may pay by cheque or make online payments by the **last week of the month**.

Should the previous month's payment not be received in full, parents will be required to settle the outstanding account prior to sending their child back to Daycare. Parents with outstanding balances will not be able to register their child for Ped Day activities or Daycare for the following year.

Tax receipts will be issued in February to the parent who makes the payment.

Late Fees: 1.00\$ per minute



Sir Wilfrid Laurier School Board

**235 Montée Lesage
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COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

**2450 rue Rosemère
Duvernay, Laval
H7E 2J8**



Operating Hours:

AM: 7am-9am

PM: 3:50-6:00

Ped. Days: 7:30-5:30

**Pina Nappi
Daycare Technician
Email: gnappi@swlauriersb.qc.ca
Tel.: 450-680-3035 ext. 7017**

Emergency Closures

If the school should announce a closure, the Daycare might also be closed. The announcements will be posted on the School Board's website, FB page, as well as on the radio.

Changes

Daycare schedules can be changed twice a year, once before Christmas and once after Christmas.

Daycare Information

Welcome to Genesis Daycare, which is a MEQ subsidized Daycare service, therefore the MEQ fees are in effect. Sporadic students who are not registered will pay a fee determined by the administration and accepted by the school's Governing Board. Your child(ren) must be registered and attending by September 30, in order to benefit from the MEQ allocations.



Philosophy and Goals

- To ensure the safety and well-being of the child
- To provide physical, art and recreational activities that contribute to the child's overall development
- To help and encourage social skills such as cooperation and respect
- To provide each child with a safe, fun and relaxing Daycare environment

Along with the philosophies and goals of our school, the Daycare staff will give your child(ren) the care and tools to begin and end his/her day in a positive way. (Needs to reflect the school educational plan)

Bussing

Bussing is not available to students who attend Daycare 5 full days a week (AM&PM). For all other students, schedules must be pre-determined for bussing throughout the school year.

Regular Daycare Users

*A regular Daycare user attends Daycare at least 1 days a week and 2 periods a day. The fee for a regular user is \$9.20 per day per child. **The payer is expected to pay for the number of days for which their child has been registered; there will be no reimbursement for days absent.***

Regular 5 days users do not pay school lunch supervision fees.

Regular 4 days users pay 20% of school lunch supervision fees.

Regular 3 days users pay 40% of school lunch supervision fees.

Regular 2 days users pay 60% of school lunch supervision fees.

Regular 1 day users pay 80% of school lunch supervision fees.

Attendance:

The Daycare educators will take attendance every day.

If there are any changes on scheduled Daycare attendance, **parents must advise the Daycare Technician** by e-mail or with a written note.

(Daycare and School are 2 different entities)

Any changes to the schedule requires a 1-week written notice.

The schedule can be changed only twice a year.



Sporadic Daycare Users

An sporadic registered user attends Daycare . occasionally. The fee for a sporadic user is **\$16.00 per day** whether they attend morning, afternoon or both. The request must be forwarded by e-mail to the Daycare Technician at least 24 hrs before the requested date.

Pedagogical days

The hours are from **7:30AM-5:30PM.**

There will be no school bus services on these days.

A planned activity for each Ped Day may be spent in school or out on a field trip.

The base fee is **\$15.55** plus an activity fee (if applicable). **These fees are not refundable.**

An invitation letter will be e-mailed to parents 2 weeks prior to the date and must be returned signed, before the deadline. **Registration will not be accepted on the morning of the activity.**

For Ped Day field trips, spaces on the bus are limited, therefore registration will be on a first come first served basis.

Parents are **NOT** permitted to circulate in the school. Students are responsible for bringing the necessary materials with them from their class at the end of the school day. Children will NOT be able to return in their class to get books, water bottles, lunch boxes or any other item.

Homework:

There will be a 30-minute homework/study period every day from Monday to Thursday for Grades 2-6. However, homework completion, follow-up and agenda signatures remain the responsibility of the parents.

Breakfast and Snacks:

Students can eat breakfast provided by parents from 7am to 8am. We cannot microwave any food. It is up to the parents to provide a healthy lunch as well fruit and healthy snacks for after school.